



**NEWHALL SCHOOL DISTRICT
 Regular Meeting of the Governing Board
 March 24, 2020
 6:00 P.M. Closed Executive Session
 7:00 P.M. Regular Public Session**

MINUTES

The Regular meeting of the Governing Board was called to order at 6:00 P.M. by Board President Solomon. All Cabinet and Board members attended the meeting via Zoom teleconference due to the County’s restriction to limit contact between individuals not living in the same household.

Board Members present: Rose, Smith, Solomon, Talley and Walters

Cabinet Members present: Jamison, Morse, Pelzel and Persaud

There were no public comments on Closed Session items.

Adjourned to Closed Session at 6:01 P.M.

Pursuant to Government Code section 54957: Public Employee – possible employment/discipline/dismissal/release of an employee

Pursuant to Government Code section 54957.6: Labor Negotiations – Negotiator for the District: Dr. Michelle Morse, Assistant Superintendent of Human Resources

Pursuant to Government Code section 54956.9: Potential Litigation – Case #18/19-04

Mid-year Superintendent Goals update

Board members returned to Public Session at 7:17 P.M.

The Board president announced that no action was taken in Closed Session.

Board President Sue Solomon led the Pledge of Allegiance **PLEDGE**

Approved Agenda with amendment to remove Board Member Walters’ home address **AGENDA**
 M/S/C – (Walters/Talley)
 Vote: 5-0

Approved the Minutes of the Regular Meeting of February 10, 2020 **MINUTES**
 M/S/C – (Walters/Rose)
 Vote: 5-0

ANNOUNCEMENTS AND COMMENTS **ANNOUNCEMENTS**

- Board members thanked those attending today’s first ever virtual meeting;
- Board members thanked administrators, teachers and staff for putting student needs first during these unprecedented times. Board members also thanked the District and all those involved in continuing the school lunch program;

- Superintendent Pelzel thanked Board members, administrators and staff for their support as the District navigates through the COVID-19 pandemic;
- Dr. Morse thanked NTA and NESP for their cooperation, collaboration and support as the District navigates through COVID-19 pandemic.

PUBLIC COMMENTS

None

PUBLIC COMMENTS

CORRESPONDENCE

None

CORRESPONDENCE

PUBLIC INTEREST

NESP Co-Presidents DeeDee Jensen and Mayra Cuellar addressed the Board about their concerns over agenda item# 16.3.3: Layoff of Classified Employee

PUBLIC INTEREST

CONSENT CALENDAR

Business Services

Approved purchase orders through #20-01044; B warrants 20078234 – 20081191; all payroll warrants issued through March 23, 2020; 103.17 overtime hours for February 2020.

CONSENT CALENDAR

B WARRANTS

Approved Gift Report #19/20-13

GIFT REPORT

Human Resources

Approved Personnel Report #19/20-15

PERSONNEL REPORT

Approved Resolution #19/20-21: Sick Leave Bank
The Board expressed their sincerest condolences to the Harris Family.

**RESOLUTION
#19/20-21 SICK LEAVE
BANK**

Approved items on the Consent Calendar

M/S/C – (Walter/Rose)

Vote: 5-0

Roll call vote:

Talley – Aye

Rose - Aye

Walters – Aye

Smith – Aye

Solomon – Aye

Information concerning the Consent Items listed above has been forwarded to each Board Member prior to this meeting for their study. Unless a Board Member has a question concerning a particular item and asks it to be withdrawn from the Consent Calendar, the items are approved at one time by the Governing Board. The action by the Board in approving Consent Items is detailed in individual backup documents.

**STAFF
REPORTS**

Business Services

Board President Solomon opened a public hearing regarding five-year developer fees at 7:44 PM. **DEVELOPER FEES**

Board President Solomon closed the public hearing regarding five-year developer fees at 7:46 PM.

Approved Resolution #19/29-20: Developer Fees **DEVELOPER FEES**
M/S/C – (Talley/Walters)

Vote: 5-0

Roll call vote:

Rose – Aye

Smith – Aye

Talley – Aye

Walters – Aye

Solomon – Aye

Curriculum/Instructional Services

Approved expansion of Google Classroom to all district students. Ms. Jamison shared with the Board that it is imperative to have single online system to support NSD families. The Google Classroom platform is also used by the Hart School District which will help provide continuity for families with children in both districts. There is no extra cost for the additional accounts and this new learning platform is scheduled to begin on Monday, April 13, 2020. **GOOGLE CLASSROOM EXPANSION**

Board members directed staff to research low-cost internet services provided by AT&T for district families in need. Board members also expressed their gratitude to all staff for their commitment to do their best for student learning.

M/S/C – (Smith/Talley)

Vote: 5-0

Roll call vote:

Talley – Aye

Smith – Aye

Walters – Aye

Rose – Aye

Solomon – Aye

Human Resources

Approved revised salary schedule for the Director of Business & Fiscal Services. **DIRECTOR OF BUSINESS & FISCAL SERVICES REVISED SALARY SCHEDULE**
M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:

Walters – Aye

Talley – Aye

Rose – Aye

Smith – Aye

Solomon – Aye

Approved Resolution #19/20-22: Reduction in hours for classified employees. Board members directed staff to provide further details on how staff will ensure the reduction of hours will not affect services for students in the SDC program. **RESOLUTION**

M/S/C – (Walters/Smith)
Vote: 5-0
Roll call vote:
Walters – Aye
Smith – Aye
Talley – Aye
Rose – Aye
Solomon – Aye

**#19/20-22: REDUCTION
IN CLASSIFIED
EMPLOYEES**

Approved Resolution #19/20-23: Layoff of Classified Employee. Board members directed staff to provide further details on how all job responsibilities will be adequately covered by existing staff and ensure the District will continue to meet its statutory requirements.

**RESOLUTION
#19/20-23: LAYOFF OF
CLASSIFIED
EMPLOYEE**

M/S/C – (Walters/Smith)
Vote: 5-0
Roll call vote:
Talley – Aye
Smith – Aye
Walters – Aye
Rose – Aye
Solomon - Aye

Administrative Services

Superintendent Pelzel expressed his appreciation to all local Superintendent’s for their collaboration during these unprecedented times. Weekly update and planning calls continue with LACOE, the Sherriff’s Department, site administrators, Board members and Cabinet. The District also continues to maintain consistent communication with its families and staff. The school lunch program is up and running and will explore extending services for Spring break.

**SCHOOL CLOSURE &
COVID-19 UPDATE**

Superintendent Pelzel also expressed his appreciation to NTA and NESP for their continued partnership and willingness to put structures in place to move forward with student learning.

Board members inquired on the District’s plan to move forward with 6th grade promotions. Staff will explore options as the end of April approaches and LACOE gives direction on whether or not sites are to remain closed beyond May 5th.

Board members thanked Superintendent Pelzel for maintaining everyone well-informed, his collaboration, and continuing to run the routine business of the District during these unchartered times.

Board members agreed to write a proposal for the 2020 CSBA Conference demonstrating its great leadership as a Board. The proposal will reflect how the Board went about selecting a new superintendent and two new board members, as well as, how they’ve worked together on protocols and keeping the focus on students.

**2020 CSBA
CONFERENCE**

Approved list of employees presented necessary to provide and carry out essential governmental functions for the Newhall School District and all applicable government agencies

**EMPLOYEES
NECESSARY TO
PROVIDE ESSENTIAL
FUNCTIONS**

M/S/C – (Walters/Talley)
Vote: 5-0
Roll call vote:
Talley – Aye
Rose – Aye
Walters – Aye
Smith – Aye
Solomon – Aye

ADJOURNMENT

ADJOURNMENT

Mrs. Solomon adjourned the meeting at 8:43 P.M.

AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD

Williams Quarterly Summary Report

The next Regular Meeting is scheduled for April 14, 2020 at 6:00 P. M. Public Session will begin at 7:00 P.M. The meeting will be held at the Newhall School District Office, 25375 Orchard Village Road, Suite #200, Valencia, California.

Secretary to the Board

Clerk of the Board

NOTE: Individuals who require special accommodations (such as American sign language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the District Office at (661) 291-4000 at least two business days prior to the meeting date.

Individuals who wish to inspect agenda materials that have been distributed to the Board less than 72 hours before a meeting can do so by contacting the Superintendent's Office at the Newhall School District Administrative Office located at 25375 Orchard Village Road, Suite 200, Valencia, California